

HOPE COLLEGE EMPLOYEE BENEFIT PLAN

Notice of Privacy Practices - Availability

Hope College Employee Benefit Plan complies with Health Insurance Portability and Accountability Act of 1996 ("HIPAA") requirements. These requirements are described in a Notice of Privacy Practices that was previously given to you. A copy of this notice is maintained on our college website at www.hope.edu/admin/hr.

If you would like a paper copy of this notice, please contact our Human Resources Director by telephone at (616) 396-7811 or in writing at:

Ms. Lori Mulder
Director of Human Resources
Hope College
100 East 8th Street
Suite 210
Holland, MI 49423